

MPD

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040861
4 August 1961

MEMORANDUM FOR: Acting Director of Personnel

SUBJECT

Fiscal Year 61 Accomplishments and Objectives for
FY 62 to Support FY 62 Budget MOBILIZATION +
MILITARY PERSONNEL DIVISION

1. MMPD Strength:

The authorized and assigned strength of MMPD remained relatively constant throughout FY 61 - beginning the year with [redacted] authorized and ending (30 June 1961) with [redacted]

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2. Workload Data:

a. Mobilization and Reserve Activities

The mobilization planning workload remained relatively constant but the administration of Military and Civilian Reservists has increased considerably through a continuous buildup of the Civilian Standby Reserve and through changes in Army and Air Force regulations which permit the retention of Reservists in the mobilization programs while serving outside the U. S. The latter has not only increased the number of personnel assigned to the programs, but each reservist requires special handling while overseas. A comparison of Reserve Unit strength as of 30 June 1961 with 30 June 1960 is shown in Tab A.

b. Military Details

Total detailed military personnel decreased slightly during FY 61 - ending the year with [redacted]. At one point during the year, the detailed strength rose to a high of [redacted] on 31 May 1961. (See Tab B for comparison of FY 60 end strength with FY 61 end).

c. The workload for the period was considerably increased due to the WH activity. During certain periods the combined efforts and total output of as many as three officers over protracted periods of time were devoted to this effort.

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3. Accomplishments:

a. Completed a study for the Deputy Director (Support) on the Agency's entire military Reserve Program in order to establish positions on the peacetime training and wartime use of employee reservists.

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b. Conducted [REDACTED] the initial running of a two-week military reserve training course in counter guerrilla warfare.

c. Procured military personnel from the services during the year on a temporary duty basis to perform missions of limited duration. This type of procurement reached a peak during March 1961 when the Agency had fifty six military personnel on loan from the services. This number decreased to three by the end of June 1961.

d. The procedures concerned with routing Air Force personnel directly through a military port facility to our overseas stations were refined. At the beginning of the year MMPD attempted to procure MATS reservations for travelers and to relay such information to orders writing activities within USAF in the field. This system was abandoned and at present only line numbers are obtained by MMPD. The orders writing activities in the field under USAF are obtaining MATS reservations directly from the ports. The modification has expedited movements and reduced the number of flaps occurring when changes in schedules took place.

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e. The responsibility [REDACTED] was transferred to Central Cover Division (CCD).

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h. During June 1961, Chief, MMPD visited Far East stations where military details are assigned. Utilization, administration, morale and welfare of military personnel were evaluated. In general it was determined that personnel are properly utilized and fully qualified. Morale is generally high and no major problems were encountered. First hand observation of the environment and duties and discussions with supervisors was highly beneficial.

4. Objectives:

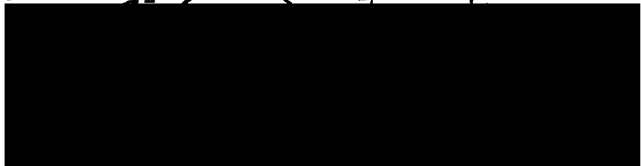
a. We enter FY 62 under the assumption that there will be no significant changes in the mission or functions of the division or in the number of detailed personnel. Accordingly, we do not anticipate a significant change in the required manpower of the division.

b. The occupancy of the new Agency building will undoubtedly affect our operations because of the further physical separation of MMPD and the other staff offices of the Agency (under the present plan MMPD will not move to the new building). Of greater concern is the great distance between MMPD and the Office of Personnel when the OP moves to the new building. It may be necessary to set up a Liaison Section of MMPD in the new building within or adjacent to the OP area.

c. An increase in the number of staff and assistance visits by MMPD personnel to the field stations of the Agency are planned. These trips will be made by branch chiefs and senior non-commissioned officers to observe and assist with details of administration. (See Memorandum For OP/Deputy Executive Officer, Subject: Justification of Funding for Staff Visits to DPD Operational Locations by AF Staff Members of MMPD, dated 28 June 1961).

d. Our over-all objective for FY 62 is to continue to procure the highest quality military personnel available to fill bona fide requirements for a military man, to administer detailees within the framework of parent service policies and regulations, maintaining morale and monitoring proper utilization in support of the Agency.

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Chief, Mobilization and
Military Personnel Division

Attachments:

Tab A
Tab B

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